

ACCR Committee Minutes Form

Date: February 29, 2008

Name of Committee: Steering Committee

Co-Chair(s): Sharon Alberts, Sarah Goldstein

Note taker: Mike Gruber

Attendees: Wes Sowers, Denise Weis, William Boyce, Thomas Lee, Harold Hartger, Al Torcaso, Terri Bishop, Meg Park, Verna Johnson, Laura Thomas, Sandra Kogut, Craig Dorin

Announcements:

1. The Community Care Recovery Conference is scheduled for March 19.
2. WRAP facilitator training at AHCI is scheduled for March 10-14.
3. Meg distributed the U. of Pgh. Public Health AIDS survey.
4. The Center for Public Service Psychiatry received a grant to train residents and psychiatrists to work in the public sector and the Center is starting an advisory committee. Anyone who is interested in serving on the advisory committee can contact Wes at 412-350-3716.
5. March 14 from 9-11 a.m. there will be a legislative breakfast sponsored by the Three Rivers Center for Independent Living at 900 Rebecca.
6. The Allegheny County MH/MR Advisory Board will hold a public hearing about the 2009-2010 Adult MH Annual Plan on April 8. People are encouraged to give public comment on the Plan.

In order to help the SC meeting operate more efficiently, Craig suggested people send announcements to Mike before the meeting so they can be printed in the agenda.

Agenda Item: Committee Reports

Committee Goal Being Addressed: Keeping Steering Committee Members informed about ACCR activities and projects.

Discussion:

Education Committee

- Is thinking about creating a booklet about working with a person's support group.
- Discussed how it can collaborate with other ACCR committees
- Recommended to the PA Committee to do the zoo activity on a smaller scale.
- Volunteered to help the PA committee staff community events.

Public Awareness

- The zoo decided against the PA committee's request for a large event and suggested something smaller.
 - Is exploring participating in the Highmark walk in May as well as the Arts Festival and the Regatta.
 - Also investigating whether to develop a speaker series.
 - Chelsea Quattrone developed a draft plan for a marketing campaign.
- There was discussion about the Steering Committee's goal from the March retreat about developing a marketing campaign.

Consumer Provider Collaborative

- There are no dialogues or trialogues scheduled in the immediate future.
- The Committee is working on a format for a youth/family/provider triologue. Will be meeting jointly with the Child/Family Committee to plan.
- Sarah is working on developing training for dialogue facilitators. In the past there hasn't been uniformity as to how the dialogues are conducted.

- One barrier for providers to participate in dialogues is productivity expectations. Community Care and OBH need to allocate money to compensate agencies for lost productivity.

Quality Committee

- Working with the Child/Family Committee in the development of service planning principles that are inclusive of child serving systems.
- Is looking at various models in the development of a universal service plan. Is working with the Single Point of Accountability Steering Committee on this project.

Child/Family Committee

- Working with the Quality Committee on development of service planning principles.
- Developing a toolkit for providers to use to train staff about recovery and resiliency concepts. Also developing a webinar.
- Are looking at purchasing WRAP for kids and giving providers 1 copy of it to go along with the toolkit being developed.

Action Item	Person Responsible	Target Date
Public Awareness Committee is to decide whether it wants to be responsible for conducting public events and public awareness via a marketing campaign or should these functions be split into separate committees	PA Committee	3/28/08

Agenda Item: Ad Hoc Payment Committee Report

Committee Goal Being Addressed: Ensure ACCR volunteers are paid fairly and in a consistent manner

Discussion:

Harold reported for the group. There has been no feedback to the Committee since the last Steering Committee meeting. Bill talked to Jim Nelson about using email to authorize payments and purchases and he thinks this can be done. The committee had 2 recommendations to the Steering Committee:

- Develop a policy about payments
- Develop a rate structure that should be reviewed annually

Action Item	Person Responsible	Target Date
The Steering Committee charged the Ad Hoc Committee to address both of these issues and report back next month.	Ad Hoc Payment Committee	3/28/08

The Steering Committee Co-Chairs requested that the March 2007 Retreat Goals be redistributed to the Steering Committee.

Also, all committee co-chairs are reminded to get their budgets ready by the April Steering Committee meeting for the next fiscal year.

Next Meeting Date, Location, and Time: March 28, 2008 at Life'sWork.