

Name of Committee: Steering Committee

Co-Chair(s): Sharon Alberts
Note Taker: Phyllis Y. Nettles
Attendees: Kim Blair
 William Boyce
 Steven Christian-Michaels
 Craig Dorin
 Mike Gruber
 Harold Hartger

Thomas E. Lee Sr.
 Melissa Medice
 Annette Mendel
 Meg Park
 Sherry Shaffer
 Wes Sowers

Graceanne Stafford
 Laura Thomas
 Albert Torcaso
 Curtis Upsher Jr.
 Chris Weis
 Denise Weis

WELCOME/INTRODUCTIONS: Co-Chair Sharon Alberts called the meeting to order and introductions were made.

REVIEW OF AGENDA: No changes were made to the agenda as presented.

ANNOUNCEMENTS

1. No December Steering Committee meeting. Next ACCR Steering Committee meeting is January 25, 2008.

MINUTES

Minutes from the October 26, 2007 meeting were approved. Everyone read the minutes and there were no objections.

DISCUSSION ITEMS

Agenda Item: Payment to ACCR Volunteers

Committee Spokes Person(s): Mike Gruber

Discussion: How does the ACCR Steering Committee want to proceed to address these issues?

Present payments are as follows: \$50. for co-chairs and note takers, \$20. for volunteer advisors to committees, per meeting, \$10. an hour for short term projects and \$50. - 75. for all day workshops. We need to decide who's responsible for making sure the form gets to who's suppose to sign off on it and look at the present process and see how we can streamline it. Additional issue: Processing time for people to get paid, forms go to several locations in different parts of the city, then an external bookkeeping service and any other issues that may arise, may result in the check being paid in a months time. Each committee pays for their activities out of there established budget and there's a line item in each budget to pay people. Payment to: Co-chairs, note takers, volunteer advisors to committees, people who staff a table at a conference, facilitation for dialogs, people who perform short term tasks and process of how to pay and how much to pay people.

Action Item	Person Responsible	Target Date
A small committee will address the issues discussed.	Harold Hartger, Thomas E. Lee Sr., Chris Weis and Albert Torcaso	ASAP

Agenda Item: Social Marketing Task Force

Spokes Person(s): Mike Gruber

Discussion: Short Term Projects

Albert Torcaso will be taking photos for posters, which will be put out by the Social Marketing Task Force. The posters are designed to encourage casemanagers to have conversations with the people they are working with about engaging in meaningful activities.

Agenda Item: Quality Committee
Committee Spokes Person(s): Steven Christian-Michaels

Discussion: Recovery Plan Work Group – a handout was given, which explained the process The Single Point of Accountability Committee – Recommending a new way of providing case management services that are more recovery oriented. It calls for a certain level of accountability and consistency of product providers in Allegheny County. A recovery plan that would come across agencies at a high level, therefore enabling all the players on the team to know what each other is doing, done in a very recovery oriented way with various domains – each focused on recovery. This also includes D&A, children and the Committee is planning to invite the children’s agencies to its next meeting to make sure this recovery oriented plan is facilitated in the children’s agencies as well. The Committee is working all the details out and then we will include the technicians, to make sure that one system can talk to another system.

Action Item	Person Responsible	Target Date
Develop a county wide Recovery Plan for consumers by completing all 4 phases with the end result being the electronic Recovery Plan capability.	ACCR Quality Work Group	Winter 2010

Agenda Item: Feedback From Committees re: ACCR Role

Committee Spokes Person(s): Sharon Alberts

Discussion: Committees Feedback

- **Consumer Provider Collaborative** - The committee consensus is that its relationship with ACCR has been a good fit and mutually beneficial. What the committee is doing is consistent with the role.
- **Child and Family Committee** - The Child and Family Committee is consistent with the ACCR Role and as it moves forward it will look at the qualities of the elements of recovery and mental health service planning. Encourage the implementation and use of the ACCR goals and values into children’s services.
- **Education Committee** – The committee saw what it is doing as consistent with the ACCR role description, but it didn’t come to a group consensus about what it should do next. More of the committee wanted to focus on combating stigma. Committee members thought that stigma really related to all levels of recovery to such an extent that the educational format was the best way to spread the recovery philosophy. The group talked about defining a coalition and what it does
- **The Public Awareness Committee** – The committee believes the ACCR Role seems to fit and we think what its doing is good, but it is going to shift how the committee is doing it.
- **Quality Committee** – It was unanimous that the ACCR Role is what we’re doing.

Questions:

- **What activities would you not see fitting under this role?** - We’re not in the business of providing services.
- **What role do providers see ACCR providing?** –
 - Some providers see ACCR as encouraging what recovery is, its practices and principles, but many don’t know what ACCR does.
 - The ACCR Role is appropriate, across providers there are different levels of recovery oriented perspectives, and therefore a good role for ACCR is to support these efforts.
- **If a committee wants to take on an activity that may not be realistic, does the ACCR Steering Committee have the right or obligation to say “No”?** The bi-laws state, the Steering Committee has the responsibility to guide and if the ACCR Steering Committee feels that the activity isn’t one that ACCR can fully carry out, then the SC does have the ability to say it’s not a good idea.

Action Item	Person Responsible	Target Date
Take the following question to the Counsel of Allegheny Providers (CAP) meeting for their perspective: What role do providers see ACCR providing? Pole the providers and get a more specific feed back for the next meeting.	Kim Blair	January 25, 2008

NEXT ACCR STEERING COMMITTEE MEETING

Date: Friday, January 25, 2008
Location: Life’s Work, 1325 Forbes Avenue
Time: 12:30 - 2:15 p.m.

HAPPY HOLIDAYS!