

# ACCR Committee Minutes Form

Date: May 25, 2007

## Name of Committee: Steering Committee

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**Co-Chair(s):** Sarah Goldstein, Sharon Alberts

**Note taker:** Mike Gruber

**Attendees:** Harold Hartger, Melissa Medice, Craig Dorin, Laura Thomas, Roy Faloskey, Evelyn Stafford, Mary Jo Dickson, Robin Spencer, Jim Nelson, Chris Weis, Albert Torcaso, Wes Sowers, Tom Lee, and Verna Johnson

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### Announcements:

1. ACCR is in need of people to take minutes for all committees. If you or someone you know is interested contact Mike at 412-350-4271.
  2. The letter being sent to the faith community was distributed to SC members who were encouraged to share it with their churches re: participation in Un-Dependence Day.
  3. Al invited someone who attended Day of Self Discovery to attend Un-Dependence Day.
  4. NAMI is looking for someone to play the guitar at an event. Contact Sue Harrington at 412-366-3788.
  5. The next IOOV training will be taught by Laura Thomas and Donna McCurdy and will occur on July 16 and 17. For more information contact Sue Harrington of NAMI at the above number.
  6. The Day of Self Discovery was very successful and continues to grow each year.
  7. Message Carriers Walk Run is scheduled for September 15 in North Park.
  8. Wes distributed copies of the draft Recovery booklet and asked for feedback.
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### Minutes:

Minutes from the April 27 meeting were approved. It was noted that the election of Al Torcaso, Roy Faloskey, and Verna Johnson as members at large was approved by electronic vote by a majority of the Steering Committee membership. The Steering Committee membership also approved the appointment of Denise Weis as Co-chair of the Child/Family Committee.

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**Agenda Item:** PSAN Request for \$300 increase in Administrative Fee for FY 06-07.

**Committee Goal Being Addressed:**

**Discussion:**

Jim Nelson reported that PSAN handled an additional \$12,000 for ACCR during 06-07 and requested and additional \$300 for that service. The request was granted by consensus of the SC.

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**Agenda Item:** Removing members from the Steering Committee

**Committee Goal Being Addressed:**

**Discussion:**

There are Steering Committee members who have not attended meetings in quite some time, but no policy is in place for removing nonparticipating members. The consensus of the SC was that the by-laws should be amended to say that members are required to attend 6 meetings in a 12 month period of time. By policy, the SC Co-chairs will contact non-attending members to determine their interest in continuing to serve on the SC. Final notification will be sent in writing.

Action Item	Person Responsible	Target Date
Draft revision to by-laws	Harold	6/28/07

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**Agenda Item:** Role of ACCR

**Committee Goal Being Addressed:**

**Discussion:**

At the March retreat it was decided ACCR needed to examine what its role should be in the Allegheny County recovery movement. Discussion focused upon 6 possible roles: program operator, educator, incubator, advocate, policy developer, and facilitator/coordinator. Because no clear consensus emerged around any single role, the SC will continue discussion at the next meeting.

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**Agenda Item:** Selection of the ACCR logo

**Committee Goal Being Addressed:**

**Discussion:**

The Education subcommittee working on the Recovery booklet, proposed changing ACCR's logo in order to widen ACCR's appeal to the general public by emphasizing the universality of recovery. 3 alternative draft logos were distributed. There were 2 issues related to the proposed change: (1) should ACCR change its logo and (2) if so, which logo should be adopted. Again, no clear consensus emerged about changing the logo and the issue was tabled until next month's meeting.

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**Agenda Item:** ACCR Budget update

**Committee Goal Being Addressed:**

**Discussion:**

Jim Nelson updated the SC on ACCR's year-end budget status. Jim estimates ACCR has about \$15,000 to spend by June 30. Approximately \$11,000 of this will be spent for Un-Dependence Day. There are also several projects in the works for which expenses will be incurred before the end of the year (brochures, Recovery booklet).

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**Agenda Item:** Post-Retreat Planning Committee

**Committee Goal Being Addressed:**

**Discussion:**

The members of the post-retreat planning committee were announced. Sharon, Sarah, Harold, Verna, Laura, and Sherry Shaffer have agreed to serve on the committee. The role of the committee will be discussed further at next month's meeting.

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**Next Meeting Date, Location, and Time:**

**Life's Work, 1325 Forbes Avenue**

**June 29, 2007, 12:30-2:15 p.m.**