

ACCR Committee Minutes Form

Date: 9/27/06

Name of Committee: Steering Committee

Co-Chair(s): Sarah Goldstein

Note taker: Mike Gruber

Attendees: Saya Krebs, Wes Sowers, Harold Hartger, Chris Weis, Laura Thomas, Sherry Shaffer, Virginia Suplee, Thomas Lee, Sr., Tom Devereaux, David Page

Announcements:

1. PSAN is implementing a peer mentoring project at Mayview State Hospital to assist people in the process of being discharged from Mayview. There are 2 full-time and 1 part-time staff members.
2. The Entrepreneurial Group's farm stand in Braddock has been a valuable learning experience for its participants. The group will be selling produce until November 15.
3. Sarah Goldstein has accepted the position of Training Specialist I at Community Care. Congratulations, Sarah!

The minutes from the August 25 meeting were officially approved.

Agenda Item: By-Laws/Composition of Steering Committee

Committee Goal Being Addressed:

Discussion:

Harold presented a revised draft of the by-laws that incorporated suggestions from the last meeting. Two changes under Membership Composition were suggested to the draft—(1) changing CCBH to Community Care, and (2) changing “3 CAP members” to “3 Provider representatives.” A motion was made to accept the by-laws as presented with the 2 additional changes and was passed unanimously.

Action Item	Person Responsible	Target Date
Revise draft of the by-laws to incorporate the approved changes and forward them to SC members.	Mike	10/23/06

Agenda Item: December meeting date

Committee Goal Being Addressed:

(1) **Discussion:**

Traditionally, the ACCR Steering Committee has not met the last Friday in November (the day after Thanksgiving) or between Christmas and New Year's. The Committee voted to meet 12/1 or 12/8, depending upon room availability at Life'sWork.

Action Item	Person Responsible	Target Date
Check on room availability and inform Committee members of meeting date	Mike G.	10/16/06

Agenda Item: Use of Petitions by Mayor's Disability Task Force

Committee Goal Being Addressed:

Discussion:

Sarah serves on the Mayor's Disability Task Force. She is interested in sharing the names of people who signed ACCR petitions so that they can be sent a letter asking them to send a pre-printed postcard to their elected official. The postcard will encourage additional funding for mental health and drug/alcohol treatment. Due to the large number of people who signed the petition and the cost involved in contacting all of them, only the ones who requested additional information from ACCR will be contacted.

Action Item	Person Responsible	Target Date
Sarah will present the suggestion to the Mayor's Disability Task Force	Sarah	?
Notify ACCR of Task Force's Decision	Sarah	?

Agenda Item: Follow-up contact with petition signers

Committee Goal Being Addressed:

Discussion:

Last month the Steering Committee allocated \$500 for telephone follow-up with people who signed the ACCR petition and requested additional information. However, the petition forms did not have telephone numbers listed. There was discussion about sending a letter to these individuals and the Steering Committee approved the same \$500.00 for this effort.

Action Item	Person Responsible	Target Date
Create letter and mail	Mike/Saya	10/27/06

Agenda Item: Budgeting Process

Committee Goal Being Addressed:

Discussion:

Each committee was asked to delineate projects/expenses for the remainder of this fiscal year and to identify projects and resources needed for FY 07-08. ACCR, as part of PSAN's budget request to the County, will need to submit its budget request in February or March.

Action Item	Person Responsible	Target Date
Each committee will identify projects/expenses for remainder of FY 06-07.	Committee Chairs	12/1/06
Each committee will identify projects and resources needed for FY 07-08.	Committee Chairs	1/26/06

Agenda Item: ACCR Advocate Report

Committee Goal Being Addressed:

Discussion

Saya noted many committees are planning activities and events and she encouraged them to be creative around financing given limited resources of ACCR. She will be conducting several focus groups in November and is writing some articles for various newsletters. She will be attending the 21st Alternatives Conference in Portland at the end of October and will also be attending a PMHCA training in a few weeks. She has done some small presentations about ACCR which have yielded a number of new recruits for ACCR. Saya recommended the Steering Committee hold a retreat to discuss organizational issues. There is not adequate time at monthly meetings to fully explore these issues and a retreat would allow more discussion. This will be discussed further at the next meeting.

Agenda Item: Committee Reports

Discussion Comments:

Child/Family – Sherry Shaffer - Reported the C/F Committee has finished its final draft of the Guidelines for Developing Resiliency for Children and Families document. The Committee is sending out a survey to receive feedback about the document and has received back some valuable comments already. The Committee is now discussing attendance and participation in the committee by consumers and family members and what it wants to work on next. One idea is an event in February or March to promote resilience in kids.

Consumer/Provider Collaborative – Wes - Reported the CPC is assisting with a dialogue at Allegheny East between consumers who are deaf and professional staff. On November 10, it is planning a dialogue at Mercy BH between consumers and addiction providers. On October 19, Wes and Sarah are traveling to Venango County to talk about conducting dialogues and they are doing another presentation about dialogues for Staunton Farms November 3. Family Services of Western PA and Staunton Clinic are working on follow-up dialogues at their respective organizations. CPC is hoping to have a dialogue about labeling/language in mid-January.

Education Committee – Virginia - Noted there has been brief discussion about finding a permanent home for the Speaker's Bureau. In Our Own Voices is going well. Presenters for IOOV are being paid and NAMI is coordinating the scheduling of these presentations. She shared Harriet's recommendations, which were adopted by the Committee, for charging for IOOV speakers beyond two presentations/DHS funded organization. The subcommittee working on a new MH/D&A booklet has posted draft content on the ACCR website and people can record their reactions/suggestions on a blog. The subcommittee discussed whether ACCR should approach a pharmaceutical company to pay for all or part of the cost of the booklet. The Social Marketing Task Force will meet next Wednesday and Thursday with a consultant to develop a workplan.

Quality Committee – Wes – Last meeting cancelled. Are writing a letter to accompany Service Planning Principles and Service Planning Principles Matrix. These documents can also be commented upon on the ACCR blog.

Public Awareness – Chris – The petition drive has netted about 4,000 signatures. People who still have petitions need to sent them to Craig. Lettie Gabriel discussed the petitions at the OBH Providers meeting and encouraged attendees to circulate petitions. The committee has developed a letter and survey to send to candidates running for political office in the November elections asking about their positions on a variety of recovery-related issues. The results will be posted on the ACCR website. The Committee will be discussing how it wants to specifically use these petitions.

Next Meeting Date, Location, and Time: October 27, 2006, Life'sWork, 12:30-2:15.