

# ACCR Committee Minutes Form

Date: 8/25/06

## Name of Committee: Steering Committee

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**Co-Chair(s):** Sarah Goldstein

**Note taker:** Sandra Kogut

**Attendees:** Saya Krebs, Mike Gruber, Wes Sowers, Diann Ferrick, Harold Hartger, Craig Dorin, Chris Weis, Laura Thomas, Melissa Medice, Sherry Shaffer, Virginia Suplee, Chris Terry, David, (Sorry if I left anyone's name out.

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### Announcements:

1. There is going to be a mass transit public hearing. SC members were encouraged to call their state legislators to lobby for an ongoing, dedicated funding stream for mass transit.
  2. The Message Carriers Recovery Walk/Run will be held in South Park on September 16. Message Carriers can use donations for the event and is asking that people register if, possible ahead of time so they know how many people they will have to feed.
  3. The Entrepreneurial Committee passed around a list of food available at its farm stand in Braddock.
  4. ACCR Co-Chair, Sarah Goldstein, was notified her nomination to the Mayor's Disability Task Force was officially approved.
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The minutes from the July 28<sup>th</sup> meeting were officially approved.

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**Agenda Item:** By-Laws/Composition of Steering Committee

**Committee Goal Being Addressed:**

**Discussion:** (1) Composition of Membership

(2) Who are voting members and who are not?

(3) Add section about Nominating Committee.

(4) Vote taken - Nominating Committee would be established to nominate persons and Criteria shall be approved by Steering Committee.

(5) What will be the number or percentage of members for voting purposes?

Action Item	Person Responsible	Target Date
Write draft of the by-laws and forward them to SC members for review prior to next meeting.	Harold	9/15/06
Vote to be taken on size of voting body and will it vote on just By-laws, budget	Harold and Mike	09/29/06

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**Agenda Item:** Hiring callers to follow-up on Petition and Cart Inquiries

**Committee Goal Being Addressed:**

**Discussion:** Approximately 800 people interested in learning about ACCR. The names have come from the petition drive and from CART interviews.

(1) Should we hire (3) phone callers?

(2) Budget money for stipends.

(3) Saya Krebs will be in charge of callers.

(4) Vote taken to Hire callers (50) hours at \$500.00.

(5) An idea of a mailing was brought by Craig.

(6) Ask people if they want to be members? Have a membership card? Get a Newsletter?

Action Item	Person Responsible	Target Date
Hire callers	Saya Krebs	09/29/06

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**Agenda Item:** Budgeting Process for 07-08

**Committee Goal Being Addressed:**

**Discussion:** More Money than allocated. May coordinate with PSAN.

Action Item	Person Responsible	Target Date
Budget	Mike Gruber	March

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**Agenda Item:** ACCR Recruitment

**Committee Goal Being Addressed:**

**Discussion:** Saya facilitates Focus Group to recruit members. She will ask, "How do you want to be involved?" Do people want to set up chairs, do petitions and mailings? She will also be putting articles in group newsletters and meet with groups and drop-in centers.

Action Item	Person Responsible	Target Date
Presentations and Newsletters	Says Krebs	

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**Agenda Item:** Should ACCR Charge For Its Services and Products?

**Committee Goal Being Addressed:**

**Discussion:**

- (1) Should we charge for presentations? Usually for speakers, there are donations.
- (2) Should we charge for shipping and handling? It was stated, "It would become complicated. running a business.
- (3) Laura asked if it could be considered under the Entrepren. Group. She suggested consumers starting independent business concerning presentations.
- (4) We will look at demand. How much?
- (5) Copyright -Products? Obtain Copyright for Building Better Tomorrow's
- (6) Vote taken -Production development, Distribution, Create Structure for fees for Products and Services.

Action Item	Person Responsible	Target Date
Report back with information and charges	Laura	Couple of months

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**Agenda Item:** Access To Member Information on Web site

**Committee Goal Being Addressed:**

**Discussion:** Web site -Committee Chairs will receive password. Will give information such as: Name, E-mail address, and Phone No.

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Set up Web site	Mike and Saya	

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**Agenda Item:** Committee Reports

**Discussion Comments:**

Education Committee - Craig asked, "What is the difference between Social Marketing and Marketing? Social Marketing brings about a behavioral change.

NFI has been moved to Education Group. A cash grant has been obtained for a consultant to discuss Social Marketing.

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Next Meeting Date, Location, and Time: September 29, 2006, Life Work's, 12:30-2:15.