

# ACCR Committee Minutes Form

Date: 7/28/06

## Name of Committee: Steering Committee

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**Co-Chair(s):** Sarah Goldstein

**Note taker:** Mike Gruber

**Attendees:** Evelyn Stafford, Melissa Medice, Saya Krebs, Sherry Shaffer, Mary Jo Dickson, Tom Lee, Wesley Sowers, Craig Dorin, Chris Terry, Robin H. Spencer, Laura Thomas, Curtis Upsher, Mike Gruber

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### Announcements:

1. MessageCarriers will be hosting the Recovery Walk/Run in September at South Park. More details will be forthcoming.
  2. The Center For Spirituality will host a fund-raiser this weekend on the South Side. MessageCarriers will be selling soda and water.
  3. MessageCarriers will host an open house from 12:00-4:00 on August 18 at 5907 Penn Avenue.
  4. Saya Krebs was hired as the ACCR Advocate and will start her new position on August 7.
  5. Minute recorders have been hired for 5 of the 6 ACCR committees and will be assuming their duties soon.
  6. In Our Voices Training took place last week. 12 or 13 people completed the training and are now ready for speaking opportunities under the auspices of NAMI of Southwest PA.
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**Agenda Item:** Petition Drive Signature Cap

**Committee Goal Being Addressed:**

**Discussion:** To date the petition signature drive has collected approximately 4,000 signatures. The SC discussed how much money to allocate to the drive and voted to spend \$3,000. Wes encouraged SC members to take petitions to their place of employment and other organizations/activities they are involved in to solicit signatures for the petition.

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Action Item	Person Responsible	Target Date
Circulate petitions for signatures	SC members	10/1/06

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**Agenda Item:** Nomination of Quality Management Committee Co-Chair

**Committee Goal Being Addressed:** All committees will have consumer co-chairs in place.

**Discussion:**

On behalf of the Quality Management Committee, Wes nominated Diann Ferrick as the Quality Management Committee Co-Chair. The nomination was unanimously approved.

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**Agenda Item:** Nomination of Public Awareness Committee Co-Chair

**Committee Goal Being Addressed:** All committees will have consumer co-chairs in place

**Discussion:**

On behalf of the Public Awareness Committee, Craig Dorin nominated Chris Weis as co-chair for that committee. The nomination was unanimously approved.

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**Agenda Item:** ACCR By-laws

**Committee Goal Being Addressed:**

**Discussion:**

The item was tabled for discussion until Harold is able to attend the next meeting.

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**Agenda Item:** Committee Reports

**Committee Goal Being Addressed:**

**Discussion:**

**PA Committee** – Undependence Day was very successful. The PA Committee will evaluate the event at its next meeting.

**Education Committee** (see minutes) – The social marketing proposal has been submitted to OMHSAS and Drexel and we are awaiting approval.

**Child/Family Committee** (see minutes) – Completed its Guidelines document which was sent to members of SC for review and comment by August 11. Discussed inviting a representative from SOCI and Kim Falk to next meeting.

**Consumer/Provider Collaborative** – Are working on dialogues with Allegheny East and with Mercy BH. Are continuing to discuss sponsoring county-wide dialogue about the use of the term “consumer” and how people should be referred to.

**Quality Management Committee** – Completed its work on ACCR QUALITY COMMITTEE SERVICE PLANNING PRINCIPLES. The QM Committee is recommending the use of one form for all service providers across the County. The QM Committee has divided into 2 workgroups—one to create a distribution list and the other will develop a letter to accompany the distribution of the Principles.

Action Item	Person Responsible	Target Date
Review Child/Family Committee Guidelines document	All SC members	8/11/06
Distribute ACCR Quality Committee Service Planning Principles doc	Wes	8/4/06
Review the ACCR Quality Committee Service Planning Principles	All SC members	2 weeks from distribution

**Agenda Item:** ACCR Goals

**Committee Goal Being Addressed:**

**Discussion:** Saya Krebs, in her capacity as ACCR Advocate will work to recruit consumers for participation in ACCR projects. Sarah motioned for the SC co-chairs and staff to work together to develop a plan of action around consumer recruitment/participation. The motion was unanimously approved. Other SC goals were discussed and tabled after the group decided to focus on one issue at a time.

Action Item	Person Responsible	Target Date
Develop ACCR recruitment/participation strategy	Co-Chairs and staff	9/29/06

**Next Meeting Date, Location, and Time:**

August 25, Life’sWork from 12:30-2:15