

ACCR Committee Minutes Form

Date: 5/26/06

Name of Committee: Steering Committee

Co-Chair(s): Sarah Goldstein, Sharon Alberts

Note taker: Mike Gruber

Attendees: Melissa Medice, Jim Nelson, Harold Hartger, Virginia Suplee, Evelyn Stafford, Wes Sowers, Mary Jo Dickson, Sharon Alberts, Sarah Goldstein, Christopher Terry (for Robin Spencer), Mike Gruber

Announcements:

1. PCTV 21 will conduct a training June 13 and 14 for individuals interested in learning how to film events for broadcast on television. ACCR has been offered slots. If anyone is interested, have them contact Mike Gruber.
 2. Day of Self-Discovery – Melissa thanked the SC for its financial support. The event was well-attended despite bad weather and feedback from participants has been positive.
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Agenda Item: Canvassing at Festivals

Committee Goal Being Addressed:

Discussion:

Public Awareness Committee requested funding to train and pay people to obtain signatures on the In Support of Recovery petition. There was discussion about whether this constituted lobbying and could ACCR legally do it. Assuming ACCR can proceed with the petition, the SC authorized \$2500 to cover expenses related to this and will review the progress of the drive at its next meeting to decide if additional money should be authorized to collect signatures.

Action Item	Person Responsible	Target Date
Send copy of the petition to Jim Nelson and SC.	Mike Gruber	6/30/06
Talk to Auditor re: does this constitute lobbying	Jim Nelson	ASAP
Discuss matter with OBH Deputy Director	Mary Jo Dickson	ASAP

Agenda Item: End of Year Spending

Committee Goal Being Addressed:

Discussion:

Jim Nelson presented an updated budget. ACCR has approximately \$12,000 to spend by the end of the fiscal year. Of this, \$5,840.00 has been allocated to various projects/purchases. The remainder of the money will go to Undependence Day expenses.

Action Item	Person Responsible	Target Date
Purchase table throw	Mike G. and Bobbi Donovan	6/9/06
Purchase ACCR brochures	Mike G. and Bobbi Donovan	6/30/06

Agenda Item: ACCR By-Laws

Committee Goal Being Addressed:

Discussion:

Harold reported upon progress made by the By-laws subcommittee. The subcommittee has received some feedback and is still accepting comments on the proposed by-laws.

Action Item	Person Responsible	Target Date
Send copy of by-laws with comments received so far to SC members	Mike G.	ASAP

Agenda Item: Committee Report Format

Committee Goal Being Addressed:

Discussion:

The new committee report format was distributed and reviewed. Several changes to the form were recommended. Committee chairs were asked to ensure that minutes from their meetings are submitted a week prior to the Steering Committee meeting so they can be distributed to all Committee members for review. The hope is this will decrease the amount of time devoted to committee reports during meetings

Action Item	Person Responsible	Target Date
Distribute Form to committees	Mike G.	ASAP
Pilot form for committee reports	All committees	Mid-July

Agenda Item: Steering Committee Goals

Committee Goal Being Addressed:

Discussion:

Reviewed all committee co-chairs. There was further discussion about the composition of the Steering Committee.