

**Allegheny County Coalition for Recovery
Steering Committee
Meeting Minutes**

May 28, 2004

Present: Sharon Alberts, Sarah Goldstein, J.R. Brenner, Harold Hartger, Wes Sowers, Chris Weis, John Cassase, Dano Zack, Paul Freund, Mary Jo Dickson, Rev. J. David Else, Nadine Penwell, and Mike Gruber.

The minutes to the April 23rd meeting were approved.

New Business

1. Sarah Goldstein was nominated by the Office of Behavioral Health to attend the PMHCA Leadership Conference in June. Funds were approved by the committee to support Sarah's attendance.
2. The Steering Committee decided to spend its remaining funds controlled by the Mental Health Association as follows:
 - a. T-Shirts - \$4000.00 – Mike Gruber will contact Jan Boyd to obtain contact information re: last year's purchase of shirts.
 - b. Bus tickets - \$1000.00 – Mike Gruber will investigate how this should be handled with PAT.
 - c. Web site - \$3000.00 – Wes, John, and Mike will meet with Bob Moll to explore the development of a web site for the Recovery Coalition.
 - d. Recovery Library - \$1000.00 – Harold Hartger will identify resources to be purchased for a Recovery library.
3. The Strategic Planning Retreat minutes from February were approved. These had never been officially approved.
4. The Steering Committee discussed what the function is of the Steering Committee. The group decided on five main priorities:
 - a. Budget allocation
 - b. Setting and prioritizing goals for the Coalition and engaging in strategic planning
 - c. Oversight of committees – providing an accountability structure
 - d. Defining policies and procedures for the organization including standards and processes for consumer participation
 - e. Organizational representation

5. There was brief discussion about the composition and size of the Steering Committee. The Steering Committee voted to define membership at 20 members with at least 10 of the representatives being consumers. This was also discussion about forming an Executive Committee of the Steering Committee but no action was taken. Discussion about selection to the Steering Committee will continue at the next meeting.

Next Meeting

June 25, 2004 – 12:30-2:15

Life's Work, 1323 Forbes Avenue