

ALLEGHENY COUNTY COALITION FOR RECOVERY

Minutes

Date: 7/11/08

Quality Improvement Committee

Co-Chair(s): Wes Sowers and Meg Park

Note taker: Marilyn Micknowski

Attendees: Victoria Livingstone, Marilyn Micknowski, Meg Park, Wes Sowers, Aurelia Carter, Sarah Goldstein, Harold Hartger

Announcements:

As part of the SPA update, Meg made a presentation of the Quality Committee's Principles' brochure to the OBH BH Providers' meeting this morning. All providers present took brochures in packets of 50. There was a total of 2500 available. Melissa Medice and Laura Thomas from ACCR's Education committee made a presentation of the Meaningful Activities posters and bookmarks. The designs and layouts of the various marketing materials from ACCR's committees were well coordinated.

Agenda Item 1: Principles brochure printing and distribution

Committee Goal Being Addressed: Provide information on planning principles in a form that consumer and service providers can use. Approve of the first printing draft of the brochure.

Discussion:

- Paragraph on SPA Initiative may not be necessary after initial roll out
- Committee agreed to review brochure and be prepared to reach a final draft in August.
- There was a suggestion that a brochure may not be the format we want over the long-term. Some kind of a pocket card with the principles may be more memorable for both recipients and providers of services.
- Brochures will be reviewed to explore target audience. The discussion of how to make it well suited to providers, services users and other stakeholders.
- Committee members will review brochures to ensure they address ACCR's and specifically the QI Committee's mission.

Action Item	Person Responsible	Target Date
Alternatives for the brochure considered	Committee	8/8/08
Send out reminder to cmt to make suggestions for edits	Meg	7/23
Send editing suggestions to Meg for possible rewrites to go to Steve	Cmt/Meg/Steve	8/8

Agenda Item 2: Service Planning/Universal assessment format

Committee Goal Being Addressed: Decide on domains

Discussion: Keep domains simple yet comprehensive. The committee discussed using the YANSA assessment tool as an example to follow for this planning process. Define the scope of each domain.

1. Safety (Risk prevention)
2. Functioning (to include education/vocation)

3. Supports, Stress and resiliency
4. Health & Wellness (Recovery environment, co-morbidity)

Action Item	Person Responsible	Target Date
Think about additional categories using LOCUS and CALOCUS for ideas as well as other	Committee Committee, Keith Solomon, Aurelia Carter (Family Support Spec)	Ongoing 7/24 5PM Wood St. commons
Meet with SOCI to discuss their progress/ideas on universal plan		

Next meeting, Friday, August 8th at 12 Noon – CCBH offices, One Chatham Center, 3rd floor, room 320.