

# ACCR Committee Minutes

Date: JUNE 28, 2007

## Name of Committee: Public Awareness

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**Co-Chair(s):** Craig Dorin, Chris Weis

**Note taker:** Diane Johnson

**Attendees:** Craig Dorin, Chris Weis, Diane Johnson, Mike Gruber, Bobbi Donovan, Chelsea Quattrone, Melody Klein, Lola Zographos, Sarah Goldstein and Lettie Gabriel

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### Announcements:

\* Bobbi & Chelsea have reserved a total of (33) parking spaces. 14 spaces will be located at the Frick Fine Arts Building across the street and the other 19 along Schenley Extension. Permits will be given out for the 14 reserved parking spaces . 3 Schenley spaces will be used for short term loading.

\* Medical Society Bulletin will run an article on Un-Dependence Day.

\* Lola created a provider directory for those who will be present at the event (100 copies will be made).

Bobbi took care of Library logistics, petitions, book marks & fliers to be posted.

\*Craig announced that all performers and contracts are ready.

\* Chris called and reminded Drop in Centers etc.

\*Diane had her interview with Laura from the Post Gazette 7/28 and photos were taken 7/29.

\* Committee members and volunteers will be identified by lei's.

\* Consumer Produce agreed to donate 400 apples.

\* An email was sent to Mercy Renaissance Center East, thanking them for their help making the posters and for using their space.

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### \*DONATIONS TO BE RAFFLED:

Penguins gift basket, 2 National Aviary tickets, 2 Pittsburgh Zoo tickets, 2 tickets to John Heinz Regional History Center, 4 tickets on the Gateway Clipper and 2 Pirates tickets and a Trader Joe's gift basket.

### OTHER SUGGESTIONS FOR DONATIONS:

Tickets for Children's Museum, Just Ducky, Lowe's theater, Kennywood

Park and Sand Castle / Lettie will look into it.

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#### DISCUSSIONS & REPORTS:

The committee decided that the June 28th meeting would be the last one before the event. They felt that everything is coming along smoothly, with just some last minute details to work out.

#### ACTION ITEMS:

1. Craig will pick up T-shirts Thursday July 5
2. Craig will check on event supplies on Friday
3. Lettie will contact Eat-n- Park concerning cookies
5. Chelsea will bring donated apples to event
6. Bobbi & Craig will oversee setup of the tents July 6th
7. Bobbi will check on extra garbage bags and latex gloves for clean-up
8. Diane will organize clean-up crew
9. There are 2 more personal stories to be done for media; Mike will handle Tribune Review (Sandra Kogut's story) and Bobbi, Post Gazette for (Jeanette Lee's story).
10. Mike is in charge of bringing signs & banners
11. Craig will get caution tape to secure children's area / cones will be used as well
12. Check with Pizza Hut ???
13. Craig will check with Whole Foods on donation status
14. It was recommended that a list of supporters be saved and send thank you letters sent
15. AmeriCorps will assist with set-up and parking management
16. Diane's volunteers & AmeriCorps will oversee Clean-up

The following persons agreed to PURCHASE & TRANSPORT SUPPLIES: Craig, Lettie, Wes, Bobbi and Mike

#### UNDEPENDENCE DAY EVENT

SATURDAY JULY 7, 2007

11:00 - 4:00 PM

SCHENLEY PARK / NEAR LIBRARY

SEE YOU THERE!