

ACCR Committee Minutes

Date: June 5, 2007

Name of Committee: Public Awareness

Co-Chair(s): Craig Dorin, Chris Weis

Note Taker: Diane Johnson

Attendees: Craig Dorin, Chris Weis, Diane Johnson, Lettie Gabriel, Bobbi Donavan, Wes Sowers, Denise Weis, Lola Zographos, Chelsea Quattrone, Sherry Shaffer

Announcements:

To date 8 agencies have submitted their registrations and 5 have confirmed by phone calls.

Lettie received quote from Myrna's Catering Co., and the Committee agreed on the quotes.

Bobby re-invited save the date volunteers.

There will be 500 lime green (cotton) T-Shirts for the Event.

Bobby sent out PSA's to media.

Donations for the event to be raffled off are: Penguins, tickets to the National Aviary, 2 tickets to the John Heinz Regional History Center, 4 tickets to the Gateway Clipper.

The Committee will be identified through (leigh's?) at the event.

Presley Ridge will be at the event entertaining the children with experiential games. Community Produce agreed to donate apples?

Agenda Items: Continuation of planning for Un-Dependence Day Festival

Committee Goal Being Addressed: Develop a (Media Campaign Event) in conjunction with Child and Family Committee emphasizing that people do recover.

Discussions & Reports:

The committee discussed taping or roping off the event but it was agreed that stakes would be dangerous., so we will need an alternative, Craig will look into it.

Lettie will use her Sam's card to purchase cookies and keep receipts for reimbursement.

Posters for event: Parking, food, etc., must be done by 6/28 meeting.

The committee will have their own table with T-shirts, Literature & petitions on them.

Bobby will look into reserve parking, question is what location? If reserve parking is available it will be for vendors, providers, committee members & performers.

Bobby suggested that the story for be drafted to present to PG (talk to Mike & Wes for details).

Still need quote from Community Produce for at least 400 & some fruits questionable?

It was suggested that anyone can take individual pictures, how they will be used will come at a later date.

We have purple, white and orange balloons from last year's event.

Suggestions for raffles:

- 1. Stamp both hands(to ensure winners)**
- 2. Must be present to win**
- 3. Use permanent markers (with a slash on hand)**

Contents: Gift baskets with nuts, fruits, cookies etc., small tokens for children, 4 \$50.00 Pizza Hut gift certificates.

Action Items:	Person Responsible	Date
Check Warehouse for tape, ropes and other essentials 6/07	Craig	
Make Posters (signs) 6/28	Diane & Lettie & Chelsea	
Sam's Club	Lettie	6/07
Check parking Reservations	Bobbi	6/07
Contact Music Center	Chelsea	6/07
Follow up with Pizza Hut	Craig	6/07
Spread word to Drop in Centers	Chris	6/5_6/12_-07
Get more Faith Base Communities involved	Committee	1 Month
Talk to PG	Mike & Wes	6/07
Personal Story Draft	Diane & Bobbi	6/07
Paint Supplies	Bobbi	6/07

Volunteers will do the following:

- Set up day before:** *Lettie, Bobbi & Chris*
- Set up table & Chairs:** *Chris, Craig, Mellissa, Lettie, Bobbi, Chelsea, Sherry & Wes*
- Set up Balloons & Signs:** *Bobbi*
- T-Shirts distribution/ petition info:** *Chris, Lettie & Melissa*
- Food monitoring, hand stamping & drinks:** *Diane, Lettie & Melissa*

Assist Vendors: *Chris & Craig*
Parking Assistance: ???
Miscellaneous Needs: *Wes*
Clean-up: ???
Post event clean-up ???
Person's to purchase & transport supplies: *Craig, Lettie & ???*

Next Meeting:
June 28, 2007
11:30- 1:00 PM
Wood Street Commons 4th floor