

**ACCR Education Committee/NFI Team Meeting – Minutes**  
**January 16, 2007**

Co-Chair: Virginia Suplee  
Note Taker: Nancy McGrath  
Attendees: Virginia Suplee, Laura Thomas, Mike Gruber, Michael Reber, Harriet Baum, Roy Faloskey, Saya Krebs, Sarah Goldstein, Regina, Paul Wittman, Nancy McGrath

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Review and Approval of Minutes from December 19, 2006:

Minutes from the December 19<sup>th</sup> Meeting were reviewed and then approved by the committee.

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**Agenda Item: Go Over the Fiscal Budget for Year 7/1/2007 – 6/30/2008**

The draft of the Fiscal Budget was reviewed. It was agreed by all that Social Marketing should be our Primary Focus for the next year.

Harriet had mentioned that NAMI may be able to find alternative funding for In Our Own Voices. It was then suggested that funds be redirected from IOOV to help with the printing of the ACCR booklet. The monies would then be available for use while waiting for additional foundation funding to become available.

A motion was made to budget \$2,560 for ELI, \$2,000 to go towards the printing of the ACCR Booklet; \$5,000 for Social Marketing, and \$1,400 for Staff Support for a Total of \$10,960. Motion passed with all in favor.

The final decision about what our actual allocation is going to be will be made by the Steering Committee in either May or June of this year.

**Agenda Item: Last Month's Action Items (December 19)**

ACCR Booklet:, we need to find out the specific costs of getting the booklet published and disseminated, and then determine how it will be disseminated.

ELI – Michael Reber

Food Cost: We hope to have 20 attend each session of ELI, but our attendance so far has averaged around 12 to 13.

Food Costs listed below are based on the cost to feed 12 people:

Breakfast     \$75.00 to feed 12

Lunch           \$130 - \$140 to feed 12

We can lower costs by not scheduling ELI around meal time. When we did Pizza Hut, it came to around \$5.07/person. Jimmy's, who provides sandwiches, came up to be \$7.00/person, but that included beverages as well.

The 3<sup>rd</sup> Saturday of every month is when they are having the Alumni Meetings at the Mental Health Association. We've had 2 meetings so far, the third will be held this Saturday, January 20<sup>th</sup>. Between 6 and 12 alumni participated at each meeting. Healthy snacks and beverages were provided per alumna request.

A Yahoo Group has been set up for the Alumni, and a moderator will be recruited for the group. At this site, non-attendees will be able to see what opportunities were offered.

## ELI - Continued

It was suggested that perhaps the Educational Committee could be of help by spreading the word about the Alumni meetings, encouraging Providers to publish information about ELI in their newsletters.

<u>Action Item</u>	<u>Person Responsible</u>	<u>Target Date</u>
Send Training Program Info to Virginia Suplee so she can then have Maryanne edit and publish the info in the next Community Care Provider Newsletter	Mike Reber	1/31/2007
Develop an informative letter to be sent out to providers, explaining about both training programs.	Mike Reber	2/2007
Once she receives the informative letter about both training programs from Mike Reber, she can certainly see to it that it is mailed to the providers, along with what they could put in. Community Care would be happy to underwrite that mailing.	Virginia Suplee	2/2007

## IOOV - Harriet

Between 9/2006 and 1/2007 – Six presentations were made to 188 people. We have another 6 scheduled through the end of February, and another 3 are yet to be scheduled. We've really broadened the initiative and would like to continue to do so. So anyone who has any connection to a Service Organization or Church Group, wherever it would be possible for us to get the message out, we can provide materials to hand out. We're asking the following: Allegheny County Providers Organizations for Stipends to come out of the ACCR money; for the other Organizations, we're asking for a stipend. So far, the amount hasn't been an issue, however on the average, we receive an amount around \$100 per stipend, and nobody has turned us down yet.

## Social Marketing – Virginia

In November, we decided to send out a Summary to everybody of what we have done – and set a time to get back together. Virginia, Saya, and Paul got together here and have come up with what we wanted to do for the Summary, and will get it out to the Steering Committee with the option of several dates so that we can then have the larger committee get back together and actually say what everybody is going to do and how we are going to do it – that's in process.

## **NEW BUSINESS / CLOSING THOUGHTS**

- Wes sent out an e-mail to everyone stating that the Terminology/Labels Dialogue was postponed.
- We need to determine where we are and where we are going.

## **NEW BUSINESS / CLOSING THOUGHTS (cont.)**

- We need to get a better sense of what each committee is doing, what their priorities are for the year, what resources they have and need, so we can share resources within the organization that may be helpful or useful to them.
- An ACCR retreat is being planned, where co-chairs can meet together and discuss things, such as how we can narrow down and focus on specifics instead of being so broad, and to determine how integrated the committees are going to be. Things should be clearer after the retreat. We should strive to compliment each other more.
- Once the retreat is over, perhaps each of the committees could send a rep to inform everyone about where they've been, where they're at, and where they're going as a committee. It is good to be well-informed.

The next meeting is scheduled for **Tuesday, February 20, 2007**, from 12:30 – 2pm at CCBH. Lunch will be provided.

Respectfully Submitted, Nancy McGrath, Note-taker