

ACCR / Quality Improvement Committee meeting minutes / 4/3/09

Co-Chair(s):	Wes Sowers				
Note Taker:	Marilyn Micknowski				
Attendees:	Sara Goldstein	Victoria Livingstone	Harold Hartger	Wendy Drapcho	Steven Christian-Michaels
	James Kindler	Bridgette McNamee	Jackie Hoover	Meg Park	

ANNOUNCEMENTS: The Center for Public Service Psychiatry is having its second annual Conference on June 15, 2009 @ The Omni William Penn Hotel. It will be entitled; "Fostering Integration: The Role of Trauma, Spirituality and Culture". "Save the Date" fliers will be sent out soon with more information about the Conference.

DISCUSSION ITEMS

Agenda Item: SPA Update

Committee Spokes Person: Steven Christian-Michaels

Committee Goal Being Addressed: Initiative

Discussion: Still considering other financing strategies since sub-capitation doesn't seem to be the way to go. Service planning codes added to fee schedule on 3/1/09; rate of 35 cents/unit. 19 mentors being trained are ¾ of the way thru their course. Placements of these students will begin in the fall of 2010 along with a BSW Certificate being offered in the fall of this year. Agencies will need to develop ways to keep Service Coordinators on an upwardly mobile career path while keeping fully staffed in all levels of Service Coordination. Agency surveys being done by CART starting in May for those currently engaged in Service Coordination. Instruction manual is completed and will be delivered in April.

Action Item	Person Responsible	Target Date
Continued updates of SPA	Steven Christian-Michaels	Ongoing meetings

Agenda Item: Review draft of Instruction Manual

Committee Spokes Person: Wes Sowers

Committee Goal Being Addressed: Basic format of how manual will be set up and used.

Discussion:

- A. Introductory Section (to instruction manual) that would lay out the basic idea of the plan and the philosophy behind it. The manual will be understandable to all levels of education.
- B. Life Vision: 3 versions; one by Sara, one by Wes and one by Meg. Someone needed to "clean up" and condense. (James offered to help in this regard).
- C. Strengths: Do we want to use drop-down menus to prompt answers? Double-check this against the CANSA & YANSA strengths tools.
- D. Focus of Change: Victoria
- E. Outcome(desired) & Measure: Steven
- F. Action to be taken: Natural supports must be developed (those that are non-billed). Progress notes should be included in "Action" part of manual. Service Plan is only one small part of the recovery system. Better practice to say "how" you are benefiting from planned services. Include wrap-plan that explains the whole recovery plan. This should also be reflected in the introduction.

Action Item	Person Responsible	Target Date
Develop draft of Instruction Manual	Wes	May 8
Condense and refine Life Vision worksheets	James	May 8
Condense and refine Strengths worksheets	Victoria	May 8
Develop Outcome measurements	Stephen	May 8

Progress of Focus groups must be discussed at next QI meeting.

NEXT MEETING

Date: Friday, May 8, 2009

Location: One Chatham Centre, 3rd floor – room 320 **Time:** 12 Noon