

Name of Committee: **Quality Improvement Committee**

Co-Chair(s):	Wes Sowers				
Note Taker:	Marilyn Micknowski				
Attendees:	Victoria Livingstone	James Kindler	Steven Christian-Michaels	Sarah Goldstein	Meg Park

DISCUSSION ITEMS

Agenda Item: SPA Update

Committee Spokes Person: Steven Christian-Michaels

Committee Goal Being Addressed: Implementation of initiatives

Discussion: Review of Specific tasks:

- **Finance:** Sub-Capitation Consultation; consider other strategies to achieve outcomes wanted. Performance-based contracting, incentives, funding non-billable services. Of the 3 agencies which submitted readiness reports, 2 are ready to go, one working on additional readiness activities. 5 more agencies are working on plans. Rate increase of .35/15 minute unit went into effect 3/1/09 for Service Coordinators.
- **Workforce:** Convening/Facilitation training; all agencies have finished initial training; new staff has been hired and now need to be trained. 19 mentors from 8 agencies are half way thru course and are now journaling their experiences as such. Discussion about ways agencies can keep new staff in Service Coordination; BSW certificates will be offered starting in fall of 2009. Placement would begin in fall of 2010; all agencies need to start planning for placement capacity.
- **Implementation:** County is adding new contract language on SPA service planning expectations, SPA affirmative functions, and consumers in complaint process. Documentation Manual is finally completed, going to print and will be available in April.
- **Measurement:** SPA long term and short term objectives list, consumer and system wide. 3 proposals sent (DHS, Siberman, OMHSAS). Consumer baseline data collection will be done by CART, 100 consumers will be interviewed. Data entry and analysis will be provided by Family Services. \$20,000.00 has been allocated for this project.
- **Unified Recovery Plan/Service Plan:** Case scenarios being used to test new format and guidelines which have been developed.
- **Mtg.w/CEOs, SCU Director and Outpatient Directors/Managers** was held to describe: implementation of service planning meetings and use of Service Coordinators w/consumer involvement in said meetings. Future mtgs. Planned for other specialty BH services and inpatient providers.

Action Item	Person Responsible	Target Date
Continuing SPA updates	Steven Christian-Michaels	Ongoing

Agenda Item: Service Plan: "Betty" and "case two: Betty"

Committee Spokes Person: All involved members

Committee Goal Being Addressed: Life vision entry for the instruction manual, example of Areas of Living section in manual.

Discussion: Committee members went over all areas of Plan extensively. Those members feel ready to begin to draft another section of the instruction manual.

Action Item	Person Responsible	Target Date
Focus of change	Victoria Livingstone	Next QICmtg.
Desired outcome and Measure	Steven Christian-Michaels	Next QICmtg.
Action	Wes Sowers	Next QICmtg.

NEXT MEETING

Date: Friday, April 3, 2009

Location: One Chatham Center, 3rd floor, room 305(?)

Time: 12 NOON – 1:00pm