

Name of Committee: Quality Improvement Committee

Co-Chair(s):	Wes Sowers	Meg Park			
Note Taker:	Marilyn Micknowski				
Attendees:	Wendy Drapcho	Sarah Goldstein	Harold Hartger	Victoria Livingstone	Bridgette McNamee
	Marilyn Micknowski	Wes Sowers			

DISCUSSION ITEMS

Agenda Item: SPA Update

Committee Spokes Person: Meg Park, SPA Steering Committee

Discussion: John O'Brian from Technical Assistance Collaborative spoke to the Finance Committee 1/08/09 about different ways to charge for Service Coordination. More work will be done in this regard. Contract Drafting: New language was developed for a draft, no feedback from providers as yet. Assessment Tool: Steering Committee meeting in February with John Lyons and the research committee. Mentor Certificate Course: Began 1/08/09 at Pitt. CART and Pitt will start their baseline evaluation with consumers in the spring. .35 cent raise in rate for Service Coordinator fee (unit of service rate). CCBH is meeting with providers on 1/29/09 to discuss outcome expectations tied to that rate increase. Facilitator/Convening training is continuing.

Action Item	Person Responsible	Target Date
Continued Updates	Steven Christian-Michaels/Meg Park	Ongoing/ next mtg.

Agenda Item: Strategic Planning Process

Committee Spokes Person: Meg Park, Steering Committee, with Wes, Sarah and Harold

Committee Goal Being Addressed: Do we need to have a big ACCR retreat to do a new strategic planning process?

Discussion: The ACCR Steering Committee was using the outcomes from the 2007 ACCR Retreat Goals and Strategies document for feedback on whether there needs to be a new retreat.

The question from the Steering committee was "Have we met our goals/outcomes? Do we need a new strategic process? Relationship between committees should be worked on for a common end result. It was added that the Steering committees' observation was that it might be useful to have some kind of process to evaluate these outcomes of goals. It was suggested that the Steering committee get its direction on the other committees. It was also suggested that since it is the beginning of a New Year maybe the question needs to be posed; what are our goals for this year?"

Action Item	Persons Responsible	Target Date
Bring this discussion to attention at next Steering Mtg.	Sarah and Wes	Next QI mtg.

Agenda Item: Vignette outcomes using Service Plan Structure

Committee Spokes Person: All committee members

Committee Goal Being Addressed: Using the Service Plan Structure for a sample case history. This exercise was an attempt to have a common understanding of how to approach the plan.

Discussion:

- There are many different opinions of what Life Vision should include and how often it should be updated to fit the person's needs. We agreed to disagree as to where a person feels they are at when they are asked, [what is their Life Vision] at that particular moment in time for them.
- We also discussed that an individual may think simply in terms of what life holds in store for them when they wake up the next day.
- Strengths can serve the person's life vision, which in point of fact should be taken down in their own words.
- Primarily, is this plan layed out in such a way to encompass a person's needs?

- The next logical step is the “Document Guidelines for Service Coordinators” guide, which Steven brought in to show us after the preliminary first draft of the manual was assembled.
- We went on to discuss a few people’s completed example service plan. It was agreed upon that the plan should be flexible enough to be used at all levels, i.e. - used as a crisis tool, a recovery plan tool, and inpatient assessment tool, etc. Ultimately, this Service Plan Structure should be “revisited” on a continuing basis for each person’s needs and wants.
- Positive language should always be used when putting pen to paper. Put things down positively even if one feels it is a weakness, for example: “I am doing my best to look forward to waking up tomorrow” versus “I can’t see that far into my future, maybe there won’t be one.”
- Use of this plan should not neglect any part of the person’s life.

Action Item	Person Responsible	Target Date
Come up with a case that is more community oriented	Wes	Next QI meeting
Begin draft of guidelines for us of UP	Meg-Life Vision aspect Victoria-Strengths aspect	February 6, 2009

NEXT MEETING

Date: Friday, February 6, 2009

Location: One Chatham Center, 3rd floor, room 305

Time: 12:00 Noon to 1:30
