

# ACCR Committee Minutes Form

Date: 10/3/08

## Quality Improvement Committee

**Co-Chair(s):** Wes Sowers and Meg Park

**Note taker:** Marilyn Micknowski

**Attendees:** Harold Hartger, Meg Park, Marilyn Micknowski, Bridgette McNamee, Alan Corn, Victoria Livingstone and Steven Christian-Michaels.

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**Announcements:** Steven brought us up to date on the Recovery-Oriented Service Planning brochures. As of the date of this meeting 12K brochures have gone out to providers. 10K will go out next Thursday for waiting areas of consumer service sites. More will be done as needed after initial 10K run down. Steven will also make 500-1,000 available to CART of Allegheny County for Paul Freund at the next Steering Committee Meeting.

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### Agenda Item 1: SPA Updates

**Committee Goal Being Addressed:** Service rate increases

**Discussion:** CCBH is appealing to the state about the capitation rate. Harrisburg wants more cuts right now because the tax revenues of the state are under what was projected.

Action Item	Person Responsible	Target Date
Committee is staying up to date by discussion	Committee Members	Ongoing

### Agenda Item 2: Convening/Facilitating Skills Training for SPA coordinators

**Committee Goal Being Addressed:** Update

**Discussion:** 31 trainers have been trained.

Meetings will be held with them in two weeks by which time they are to have tried at least training on their own. This will be more of a sharing of experiences to see what the new trainers have learned.

An open forum discussion will be used at the next OBH Providers Meeting. Service Provider codes will be implemented in January.

The work force committee has been working on a job description/performance evaluation that has the Service Coordination competencies listed which is in a rough draft form right now.

Steve went to OMSHAS to talk to the Commonwealth about a training format. A 5-level training system was presented which would be used for future Service Coordinators. Steven explained the training levels and requirements needed.

Action Item	Person Responsible	Target Date
Committee to be kept up to date	Steven	Ongoing

**Agenda Item 3: Universal Service Plan**

**Committee Goal Being Addressed:** Double-checking terminology and order of such

**Discussion:** Most recent agreed-upon terminology

1. Life Vision
2. Areas of Living
3. Strengths: Safety/Functioning/Supports & Stressors/Health & Wellness/Resiliency & Recovery
4. Focus of change (problem & goal)

Priority Domains: Measures  
                                  Actions  
                                  Target Date

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Terminology changes will be taken to focus groups	Meg	2009

**Agenda Item 4: Consumer Assessment Tool**

**Committee Goal Being Addressed:** One Universal Tool

**Discussion:** Steven handed out a packet of information about various consumer assessment tools being followed by different agencies and ages of consumers.

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Committee members look at various assessment tools to review level or authentic recovery orientation and whether assessments are staff or consumer driven.	Steven & Victoria	Nov 7
Bring examples of Ohio, Michigan Assessment & Pat Deegan's assessment and service planning tools to again review recovery focus and consumer drivenness.	Meg & Harold, Bridget & Alan	Nov 7

**Next meeting: Friday, November 7, 2008/ One Chatham Center, 12 Noon, Room #TBA**