

ALLEGHENY COUNTY COALITION FOR RECOVERY

**Membership Committee**

**Date: April 29, 2009**

**MINUTES**

**In Attendance:** **Elise Barr**, Terri Bishop, **William Boyce** (Interim co-chair), Monica Fisher, **Chari Frederick**, **Dennis Hughes**, James Kindler, **Gail Lacy**, Jennifer Macioce, Annette Mendel, Meg Park (Interim Co-chair), Albert Torcaso, **Danette Veahman**, Frank Ventresco, **Chris Weis**, Denise Weis

**Guests:**

*Those committee members present and guests present are shown in bold.*

**Minutes from previous meeting approved.**

**Topic # 1:** Planning annual membership appreciation event

**Discussion:** Developed invitation list of 77 people; including supporters

**Decisions:** Basic information for the invitation and RSVP date

The format for the event

Honorees/Awards will be reviewed at the next meeting

**Action Items/Person(s) responsible/Target date for completion:**

- Invitations – Elise will ask Phyllis Nettles to design (Complete by May 4). Invitations scheduled to go out during week of May 4
- Proposal for additional funding from WR-CSP – Chari will develop a letter ( by May 7)
- Catalogs for awards & giveaways – William, Chari and Elise will bring to next meeting
- Educational Segment – Danette will contact John Farmer about availability; his message should include our theme **“Imagine...Believe...Achieve!”**
- Air Conditioner – Bill will contact the appropriate individuals to determine if the air conditioning will be on; and to make sure the Liberty Room is arranged in advance. (by Next Meeting)
- Nominations for Award Categories: Meg will send Nomination information to the Chairs of the ACCR Committees
- Flowers for the Table: Danette will check on the possibility of reduced prices

**Next Meeting:** Thursday

**Date:** May 14, 2009

**Time:** 1:30 p.m.

**Location:**

Minutes prepared by *Elise Barr*