

ALLEGHENY COUNTY COALITION FOR RECOVERY

Membership Committee Minutes April 21, 2010

Co-Chairs: Elise Barr, Chari Frederick

Note taker: Meg Park

Attendees: Bill Boyce, Daryl Carr, Chari Frederick, Dennis Hughes, Verna Johnson, Meg Park (Chaired), Denise Weis

Absent: Elise Barr, Khayran Hayes, Nneka Hawthorne, Gail Lacy, Chris Weis, Rebecca Wimbs

Welcome and introductions: Welcome back Dennis!!! Welcome back Chari!!!!!! We are glad to have your presence with us again.

Meg opened the meeting at 12:31.

Review Minutes: No minutes were available to review prior to meeting or to send to those who do not have emails. Deadline for chairs is one week before meeting to send out agenda and previous minutes so that people can see what they have agreed to do and what is coming up. Then they can add or subtract to the agenda as necessary after checking with co-chairs. There was some discussion by the committee on the topic of not having minutes available before meetings or at meetings. It was the consensus of the group that not having minutes done according to ACCR standards as printed in the Membership Manual and as posted on the website (for the minutes) actually impedes the work of the group.

Topic # 1: New Meeting Site Committee

Meg Time: 10 minutes

Committee Goal being addressed: Continue ongoing work of the committee

Discussion/Decision(s): Several people volunteered to check into different places at our April 1 meeting. June 5th is MHA's move to Sheridan Square in East Liberty. July meetings must start at new place. At our last meeting we discussed that we needed to consider capacity and whether each place can have us 2 x month

All volunteers agreed to report to committee by 4/21/10

Those present voted on their top 2 choice.

Life's work- Bill—this is available at no cost. They do have a quarterly meeting so we could meet 1 x month for all 12 months but have to skip a meeting once every three months for our second meeting of the month. There is metered

street parking available and Mercy Hospital's garage is nearby. Bus stops are near.

4 votes

MBH East – most folks are fine with this site for both meetings but there is some discomfort with it. Bus stops are near and parking is generous and in front of the building

3 votes

MBH – Reedsdale – Elise volunteered to check—we got no report as to the availability of this site. Parking is free and in front of building. Bus stops are near.

No votes

HSB – yes if group decides, Meg or Bill would arrange the room. Sometimes parking can be available for no charge in the rear lot but as that is a DHS lot and not an OBH lot there are no guarantees places can be available for all who want parking every time. Lots of bus stops nearby

4 votes

Hill House – Malik volunteered to check—we got no report.

No votes

CCBH – We have no CCBH staff as regular members of the committee so this is not an option

No votes

Baum/Bigelow – Bill will check with Nneka-this seems to be still available but there doesn't seem to be any interest.

No votes

* **New UCP** – Daryl suggested this site in Oakland. He will check as to availability for the 2 meetings per month.

Pending

Activity/Assignment	Person Responsible	Target Deadline
Check on Availability of UCP for 2 x mo meeting	Daryl Carr	4/28/Wednesday
Take final vote at May 5	All committee members	5/5/10
Write thank you note to Brenda Lee & staff for hosting our meetings	Denise Hughes	5/5/10

Topic # 2: Update on Recruitment

Meg Time: **10 minutes**

Committee Goal being addressed: Recruit new members from across a broad spectrum of stake holders for all ACCR.

Discussion/Decision(s):

- Contacting Members- committee discussed that we are not calling each other when we are absent and we are not calling new members to encourage them to come back.
- Follow up to Rachel Kalle's interview—1) Elise to send her application to SC for their viewing to hit their email boxes no later than 4/23 and 2) include official Membership Committee recommendation. Meg spoke with Craig Dorin this morning. The discussion and the vote on Rachel will take place at the top of the agenda on the April 30 steering committee. They would like to welcome her at that meeting. She would only need to be out of the room for the actual vote. Before then she will need a copy of the bylaws, agenda, and minutes.

Activity/Assignment	Person Responsible	Target Deadline
Produce list of numbers for this committee	Meg, mail/email	5/5/10
Produce list of numbers for all of ACCR	Meg, mail/email	5/5/10
Contact Rachel about 5/30 meeting	Elise	4/22
Get materials to Rachel for her first SC meeting by mail or email	Elise	By 4/23
Introduce Rachel to SC and Report to Steering Committee on recommendation to elect Rachel	Elise and Chari	4/30/10

Topic # 3: Orientation Update

Meg Time: **10 minutes**

Committee Goal being addressed: Orient and Train (new) members to ACCR; learn the activities of the workgroups.

Discussion/Decision(s):

- Tabled
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Agenda Item # 4: Annual Appreciation and Awards Banquet

Meg

Balance of meeting

Committee Goal: Retain membership through regular contact & annual appreciation event.

Discussion/Decisions:

1. Change in date: Report came from executive Committee this morning that both Craig Dorin, provider co-chair of Steering Committee and Mike Gruber, System Transformation coordinator at OBH will be off on vacation the week we have scheduled. Last year Mike wrote the annual report and Craig and Verna delivered it. Many people will be on vacation, at weddings, graduation or bat/bar mitzvahs in the month of June. Last year we lost almost 50% of potential attendees due to those personal commitments. In consideration of the work load in front of us as well as vacations and other issues, the committee decided to follow the advice of the executive committee and postpone the banquet until October 2. We can finalize this date at our May 5th meetings
2. Committee looked at awards categories from last year. We will think about any new categories we may want to add. Categories from last year:
 - Outstanding Attendance
 - Newcomer of the Year
 - Project of the year (for a committee)
 - Recovery Champion
 - Leadership
3. Something to consider: Will last year's awardees be allowed to be considered for an award this year?
4. Thoughts were expressed by many on the committee and throughout ACCR that the people on the Membership Committee should be able to be eligible to receive awards for their outstanding contributions to the success of ACCR. Last year we discussed making the whole process more clearly based on criteria so that no identifying information would go into the nominations. Another idea was to have a group separate from ACCR review the nominations and make awards based on the criteria. CCBH or AHCI might be willing to do this. So might one of the county bureaus that are not involved at all with ACCR and so don't know any individuals (JRS staff, MR/DD staff...), Consumer Health Coalition...others?
5. Budget--we have \$1,500 in our budget. We have been assured by Mike Gruber and Craig Dorin that we **will not** lose that if we postpone till October 2010. Still, we want to request at least an extra \$1,000 for basic costs. If we recruit a speaker from out of town we would need to find money for lodging and food and an honorarium or ask them to donate their time. We must decide who we will ask for money, for what specific purpose and who will make the request.
6. Speakers—still in consideration:

- Lauren Spiro – Director of National Coalition of MH consumer/Survivor Organizations, Director of Public Policy
- Lynn Cullen (Bill)
- Joni Schwager, Exec. Director, Staunton Farm (TBD)
- Steve Miccio- Director PEOPLE, Inc, Consumer activist speaker
- Dan Fisher – Recovering psychiatrist, Exec. Dir of National Empowerment Center and national leader
- George Badillo – Consumer/Survivor, Successful fight to get his son back, Voices of Hope & Recovery: Our Stories, Our Lives, NEC
- Renee Kopache – Recovery Coordinator of Hamilton Count cmnty MH Board in Cincinnati, Ohio (great personal story or recovery)
- Pat Deegan –about her own recovery
- Laurie Ahern- President Mental Disability Rights International, co-director of NEC, public speaker and international author
- Debbie Whittle, NEC, wellness speaker.
- Darby Penny-comedienne and writer of book Suitcases, consumer/survivor speaker
- Linda Andre – consumer/survivor, psychologist, Expert on alternative treatments and musician
- ***Imagine, Believe. Achieve*** Membership Committee!!!!

Action Item	Person(s) Responsible	Target Date
Finalize date of October 2, 2010 for Annual Banquet	All Cmte	May 5
Bring any new ideas for award category to membership cmt	All Cmte	May 5
Get 2 quotes for trophies	Daryl	June 16
Decide on top 3 speaker choices	All Cmte	May 5
Make calls to prospective speakers	TBD	May-June
Get 2 quotes from florists	Denise	June 16
Letter to be sent to all committee co-chairs requesting their nominees for June '09 thru Oct'10 w/Aug 25 deadline for their responses back to committee	TBD	July 28
Decide on group to ask to review nominations	All Cmte	May 5
Ask award group if they'd be willing/get commitment by	TBD	June 30
BUDGET- determine amount for awards, dinner, printing, cost related to speaker if any, etc.	All Cmte	May 19
Letter requesting extra funds	TBD	June 2
Determine menu	All cmte	May 26
Determine invitees	TBD	May -June
Invitations & RSVPs, design with cmte-ask Phyllis N	Elise	May 19

Announcements:

1. ACCR is seeking minute takers for several committees. Job description and qualifications available on ACCR website homepage. For questions about qualifications please contact Meg Park @ 412-350-3455.
2. Public Awareness – is still seeking a qualitative individual for the position of Provider Co-Chair. For job duties please see the ACCR Membership Handbook. Interested people can contact Bill Boyce @ 412-350- 4166
3. CSP looking to boost membership. Providers and family members are encouraged to become involved. Consumers are, of course, always welcome! General meetings are held the 2nd Wednesday of every month at Life's Work. Lunch is 12:15- 1:00; meeting from 1:00 – 3:00 Next General meeting at Community Care, 7th floor.

Next Membership Meetings—all Wednesdays

May 5 @ MBH East 1:00 to 3:00

May 19 MHA on Fifth Ave, Uptown 12:30 to 2:30 [bring your own lunch]

June 2 @ MBH East 1:00 to 3:00

June 16 @ MHA on Fifth Ave, Uptown 12:30 to 2:30 [bring your own lunch]

July 7 - New location TBD, 1:00 to 3:00

July 14 – Same time during lunch?

Minutes respectfully submitted by Meg, 4.22.2010