

**Allegheny County Coalition for Recovery**  
**Child and Family Recovery and Resiliency Committee**  
**Minutes**  
**June 25, 2009**

---

Co-Chair(s): Sherry Shaffer and Denise Weis

Note Taker: Charlotte Frederick (Chari)

Attendees: Doreen Barkowitz, Deb Ferraro, Charlotte (Chari) Frederick, Nneka Hawthorne, Rachel Kallem, Meg Park, Sherry Shaffer, Ryan Turner, Chris Weis, Denise Weis

---

**Welcome and Introductions:** Review for newer members and guests Reviewed Agenda

---

**ANNOUNCEMENTS:**

- Meg is the contact person for all information that is posted on the web:
  1. Announcements for events, conferences and other recovery-oriented events
  2. Materials for person-centered and recovery-oriented services designed for consumer, survivor, family, and/or clinical staff
  3. Send e-mails with details to [Margaret.Park@Allegheny County.US](mailto:Margaret.Park@AlleghenyCounty.US)
- Recruitment: ACCR needs to recruit and retain more former and current consumers as well as family members:
  1. Think about people who would be interested in furthering their own recoveries and giving back to their own communities
  2. Contact Meg Park at 412-350-3455 or William Boyce at 412-350-4166
- **"Help in Hard Times"**—c/o Dan Onorato, Allegheny County Executive has launched new website: [www.alleghenycounty.us/dhs/help.aspx](http://www.alleghenycounty.us/dhs/help.aspx)
  1. Vast amount of resources for families and individuals to turn to when they need services and support
  2. Information about employment, food, housing, utility assistance, health care, financial counseling and much more
  3. Also available by calling: **DHS Director's Action Line at 1-800-862-6783**
- **First Annual ACCR Appreciation Event**—update from those who attended. It was a great job by all—**Congratulations** to our award winners!!
- **Congratulations** to Rachel Kellum on her new position as adult advocate with MHA starting the first Wednesday in July. Good Job! You go gettem' girl!!

---

**Agenda Item 1:** Planning Prep for Toolkits

**Committee Goal Being Addressed:** Education on Recovery Principles and Practices for consumers, families, and professional helpers

**Discussion:** Updates

- Trial Run of PowerPoint Presentation - Ryan and Rachel
  1. Time: Approximately 1 hour and 5 minutes
  2. Final Edits: Excellent—Approved by Committee as is
  3. Discussion: Good to have co-presenters, each sharing their own personal experiences and perspective on the content. Could add break out discussion groups or encourage more audience participation when time allows. Hope that presentation will spark providers to present to their staff. Explore "train-the-trainer" presentations.
- Development of Pre/Post Test - briefly discussed; Rachel/Sarah working on this
- Development of survey for Survey Monkey - to be discussed at the next meeting. Method to solicit feedback from people who attend the presentation

- Review of Goals/Timelines for putting Toolkits together
  1. Order CDs and Jewel cases - Meg/Sherry
  2. Insert labels into Jewel cases with CDs - ACCR branding and contents summary.
  3. Attend to Copyright contents
  4. Prepare for Toolkit assembly
  5. Prepare for roll out to providers

<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Target Date</b>
<b>Submit Purchase order for CDs and Jewel Cases to PSAN – place order with Office Max</b>	<b>Meg Park/Sherry</b>	<b>June 30 2009</b>
<b>Pre/Post test preparation</b>	<b>Sarah Goldstein/Rachel Kallem</b>	<b>July 2009</b>
<b>Develop plan for roll out of presentation to providers</b>	<b>All</b>	<b>July 2009 meeting</b>

**Next Meeting Date, Location, and Time:** Thursday, July 23, 2009, at 2:30pm to 4:00pm at the Mental Health Office Building located at 1945 Fifth Avenue, Pittsburgh, PA.

<b>Prepare for assembly of toolkits</b>	<b>Denise Weis to lead</b>	<b>August 2009</b>
---	----------------------------	--------------------

---